



St John's Catholic Primary School Charging & Remissions Policy

November 2020 (Review November 2021)

Aim:

- To ensure the school adheres to statute and guidance in charging parents for trips and resources.
- To embed our vision of being fully inclusive irrespective of financial status.

- 1.1 The 1988 Education Reform Act states that no charges may be levied for activities taking place in school time that are:
 - provided specifically to fulfill statutory national curriculum requirements; or
 - provided specifically to fulfill religious education requirements.
- 1.2 Voluntary contributions are invited from parents towards the cost of other activities, though no student will be excluded from an activity because of failure to make a voluntary contribution. It may well be that educational visits and journeys can only take place if sufficient voluntary contributions are received to make the visit or journey self-sufficient.
- 1.3 Charges will be made for the full cost of activities which take place entirely or mainly outside of school hours which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfill statutory duties to the National Curriculum or Religious education.
- 1.4 If for any reason a student withdraws from the trip it will not necessarily be possible to make a refund. Each case will be assessed individually to see if there is a possibility of refunding any of the money paid. The school does not guarantee to be able to do this.
- 1.5 The overriding principle behind our policy is that wherever possible all students should be able to participate in the full range of the school's activities.
- 1.6 Students from backgrounds with financial difficulties may be able to be supported by school funds at the discretion of the Headteacher. Parents or carers will be encouraged to approach the Headteacher in the first instance and in confidence to ask for such assistance.
- 1.7 Parents are invited to make a voluntary contribution to the annual School Fund.
- 1.8 If their child is found to be responsible, parents will be requested to refund the cost of:
 - Defaced, damaged or loss of books or resources
 - Wilful, malicious or reckless damage to the school building property or equipment
 - The removal of graffiti